

2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 08/21/2002	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) (X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008 (X) 10B. DATED (SEE ITEM 13) 08/16/2002	
CODE		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods.

(a) By completing items 8 and 16, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

No Funding Information

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.


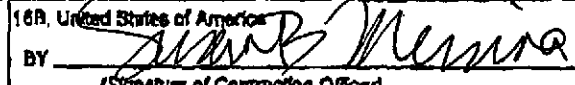
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Mutual agreement of the parties
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCP section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2.

Signatures are provided herein, all terms and conditions of the document referenced in item 8A or 10A, as hereinafter changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) M. J. Martinez, President	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Susan B. Messina
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	16B. United States of America BY  (Signature of Contracting Officer)
15C. DATE SIGNED 9.23.02	16C. DATE SIGNED 09/23/2002

The purpose of this modification to contract no. 50PAPT201008 is to incorporate a revised Schedule of Items and pricing schedule. Accordingly, the subject contract is hereby modified as follows:

1. Under SECTION B – SUPPLIES AND SERVICES AND PRICES/COSTS, Section B.1 Schedule of Items, is hereby deleted and replaced in it's entirety with the revised Section B.1 below which incorporates Wage Determination No. 94-2103, Rev. 26:

B.1 SCHEDULE OF ITEMS

The following items are required to support Trademark Operations of the U.S. Patent and Trademark Office (USPTO). A Labor Hour, Task Order, contract is anticipated.

BASE PERIOD (October 1, 2002 through September 30, 2003)

CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

**DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)**

* Subcontractor Personnel

OPTION PERIOD 1 (October 1, 2003 through September 30, 2004)

CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)

* Subcontractor Personnel

**DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)**

* Subcontractor Personnel

OPTION PERIOD III (October 1, 2005 through September 30, 2006)

CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

**DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)**

*** Subcontractor Personnel**

OPTION PERIOD IV (October 1, 2006 through September 30, 2007)

CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

**DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)**

* Subcontractor Personnel

Except as provided herein, all other terms and conditions remain unchanged and in full force and effect.

AMENDMENT OF SOLICITATION/MC

ICATION OF CONTRACT

CONTRACT ID CODE

Page

1 of 2

2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 10/01/2003	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) (X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008 (X) 10B. DATED (SEE ITEM 13) 08/16/2002	
CODE *		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

No Funding Information

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. Section I.5, FAR 52.217-09 Option to Extend the Term of the Contract
<input checked="" type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to exercise Option Period I. Accordingly, the period of performance of Contract 50PAPT201008 is hereby extended through September 30, 2004.

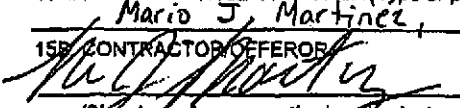
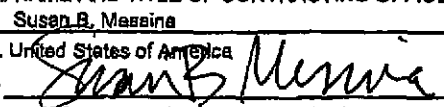
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Susan B. Messina		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. United States of America BY <u>Susan B. Messina</u> (Signature of Contracting Officer)	16C. DATE SIGNED 10/1/03
(Signature of person authorized to sign)			

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		Page 1 of 2	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 10/17/2003		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202				7. ADMINISTERED BY (If other than Item 6) CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151						9A. AMENDMENT OF SOLICITATION NO.	
						9B. DATED (SEE ITEM 11)	
						(X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008	
						(X) 10B. DATED (SEE ITEM 13) 08/16/2002	
CODE * FACILITY CODE							
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) No Funding Information							
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
CHECK ONE <input type="checkbox"/> A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. <input type="checkbox"/> B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). <input checked="" type="checkbox"/> C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Mutual Agreement of the Parties <input type="checkbox"/> D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							

SEE PAGE 2

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Mario J. Martinez, President		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Susan B. Messina	
15B. CONTRACTOR OFFEROR  (Signature of person authorized to sign)		16B. United States of America BY  (Signature of Contracting Officer)	
15C. DATE SIGNED 10/29/03		16C. DATE SIGNED 30 10/20/2003	

The purpose of this modification to contract no. 50PAPT201008 is to incorporate a revised Schedule of Items and pricing schedule for Option Period I. Accordingly, the subject contract is hereby modified as follows:

1. Under SECTION B – SUPPLIES AND SERVICES AND PRICES/COSTS, Section B.1 Schedule of Items, is hereby revised to delete the schedule for Option Period I and replace with the following which incorporates the latest Wage Determination No. 94-2103, Rev. 30:

OPTION PERIOD 1		
CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

2. Under SECTION J – LIST OF ATTACHMENTS, Attachment A is hereby changed to “Department of Labor Wage Determination No. 94-2103, Rev. 30” which is incorporated by reference.

Except as provided herein, all other terms and conditions remain unchanged and in full force and effect.

2. AMENDMENT/MODIFICATION NO. 0004	3. EFFECTIVE DATE 09/30/2004	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151		9A. AMENDMENT OF SOLICITATION NO.	
		9B. DATED (SEE ITEM 11)	
		(X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008	
		(X) 10B. DATED (SEE ITEM 13) 08/16/2002	
CODE *	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 16, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

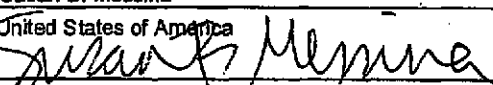
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Section I, FAR Clause 52.217-8 Option To Extend Services

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2 FOR DESCRIPTION.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Susan B. Messina	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. United States of America BY  (Signature of Contracting Officer)	16C. DATE SIGNED 09/30/2004
(Signature of person authorized to sign)			

The purpose of this modification to contract no. 50PAPT201008 is to (1) exercise Option Period II, and (2) incorporate a revised Schedule of Items and pricing schedule for Option Period II. Accordingly, the subject contract is hereby modified as follows:

1. Under SECTION B – SUPPLIES AND SERVICES AND PRICES/COSTS, Section B.1 Schedule of Items, is hereby revised to delete the schedule for Option Period II and replace with the following which incorporates the latest Wage Determination No. 94-2103, Rev. 32:

OPTION PERIOD II		
CLIN	Description/Labor Category	On-Site Burdened Hourly Rate
DOCUMENT REDACTED EXEMPTION 4 FOIA 5 USC § 552(b)(4)		

2. Under SECTION J – LIST OF ATTACHMENTS, Attachment A is hereby changed to “Department of Labor Wage Determination No. 94-2103, Rev. 32” which is incorporated by reference.

Except as provided herein, all other terms and conditions remain unchanged and in full force and effect.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

Page
1 of 2AMENDMENT/MODIFICATION NO.
00053. EFFECTIVE DATE
12/15/2004

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

6. ISSUED BY

CODE

7. ADMINISTERED BY (If other than Item 6)

CODE

OFFICE OF PROCUREMENT
Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive
Suite 810
Arlington, VA 22202

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code)

9A. AMENDMENT OF SOLICITATION NO.

Innovative Technologies, Inc.

9B. DATED (SEE ITEM 11)

4115 Pleasant Valley Drive, Suite 800

(X) 10A. MODIFICATION OF CONTRACT/ORDER NO.
SOPAPT201008

Chantilly, VA 20151

(X) 10B. DATED (SEE ITEM 13)

CODE *

FACILITY CODE

08/16/2002

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF
CONTRACTS/ORDERS.

IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN
THE CONTRACT ORDER NO. IN ITEM 10A.☐B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as
changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).☐C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
Mutual Agreement of the Parties☒

D. OTHER (Specify type of modification and authority)

☐E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 3 FOR DESCRIPTION.

Except as provided herein, all terms and conditions of the document referenced in Item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

Mario J. Martinez, President

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Susan B. Messina

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. United States of America

16C. DATE SIGNED

(Signature of person authorized to sign)

12/16/04

BY (Signature of Contracting Officer)

12/21/04

NBN 7540-01-152-8070
PREVIOUS EDITION
UNUSABLESTANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR)
83.243

**Item
Summary**

Document Numb
50PAPT201008/0005

Title
Revise SOW

Page
2 of 2

Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost
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No Changed Line Item Fields

Previous Total: \$0.00
Modification Total: \$0.00
Grand Total: \$0.00

The purpose of this modification to contract no. 50PAPT201008 is to update Section C – Descriptions and Specifications to more accurately describe work currently being performed by the contractor. Accordingly, the subject contract is hereby modified as follows:

1. Under SECTION C – DESCRIPTIONS AND SPECIFICATIONS, the following changes are hereby incorporated:

a. Delete Sections C.1, C.2, and C.3 in their entirety and replace with the following:

C.1 STATEMENT OF WORK/SPECIFICATIONS

The USPTO shall furnish the necessary computer and mailing equipment, office supplies, furniture and facilities to perform the specifications in the Statement of Work. The Contractor shall furnish the necessary personnel and services to perform the following Statement of Work/Specifications. The USPTO will not furnish facilities for Contractor meetings and gatherings not related to the contract requirements.

C.2 OBJECTIVE

The Government requires a contractor capable of providing high quality services including data entry, text editing, mail processing and mail room services, optical data capture of incoming papers, optical data capture of existing files, electronically identifying and categorizing optically scanned data, file movement, fee processing and proofreading of source materials provided. Optional requirements may include file maintenance and optical scanning of back files.

C.3 SCOPE OF WORK

The Contractor shall provide sufficient personnel to perform Trademark Support Services, which may include the following tasks. Task requirements within the scope of the contract may be added and task requirements may be eliminated based on the USPTO's future needs. Specific tasks requirements will only be authorized through fully executed task orders at the prices set forth in Section B.1.

C.3.1 QUALITY CONTROL

The Trademark Office has as a part of its mission the responsibility of achieving and maintaining a high level of quality and customer satisfaction. The Contractor's comprehensive Quality Control (QC) plan shall establish production-oriented quality goals and tracks performance against stated cycle time and accuracy goals in the Section J, Attachment J chart. The purpose of the QC plan will be to initiate and stimulate action.

Emphasis will focus on error prevention rather than removal or correction. The successful offeror will demonstrate how it will ensure cycle time and accuracy goals are achieved and how it will continually monitor them.

C.3.2. SUPPORT SERVICES REQUIRED

The support services to be provided by the contractor consists of tasks that begin with the receipt and initial processing of Trademark applications and other paper correspondence, through to proofreading applications approved for publication in the Trademark Official Gazette (TMOG). These services include, but are not limited to, mailroom operations, data capture, fee processing, proofreading and optional requirements for various other support services.

Because so many of the services provided rely upon government-furnished systems, supplies, and equipment, the contractor has an obligation to notify the government immediately of any GFE and systems malfunctions or deficiencies in required supplies.

Workflow volumes for FY 2005 are provided in Section J, Attachment J. These workflow volumes may fluctuate daily, weekly, or monthly resulting in management and staffing implications. Workload volumes are based on fiscal year filing dates they are received by the USPTO.

C.3.2.1 MAILROOM OPERATIONS

The operation of the Trademark mailroom covers traditional mailroom operations, initial processing of incoming mail and processing all outgoing mail.

These functions include, but are not limited to:

- Picking up Trademark inter-office mail (no file wrappers, except those in interoffice envelopes) from designated office mail-stops (no more than 30 mail stops); sorting Trademark inter-office mail, and delivering all mail (inter-office and United States Postal Service (USPS)) to designated Trademark mail stops twice daily between the hours of 10 and 11 am and again in the afternoon between 3 p.m. and 4 p.m.;
- Ensuring interoffice mail to be delivered to other government offices is deposited for pickup;
- Picking up Trademark mail from the Arlington Mall USPS mail box twice weekly and Plaza Mailboxes each day and delivering mail to designated Trademark mail stops on the regular route;
- Receiving mail from the USPS and other commercial carriers;
- Assigning Trademark Mail Dates (filing dates) to incoming mail according to Office rules, and affixing identifying information to incoming mail;
- Reading incoming mail for determination of appropriate in-house destination, or document type for mail being scanned, according to routing/sorting instructions provided by the Office;

- Scanning all incoming flatwork that can be associated with a serial number;
- Determining if incoming correspondence files have been mis-scanned, using Government-supplied tools such as those available in the Trademark Image Capture and Retrieval System (TICRS) online supervisor module;
- Processing all USPS-returned mail according to office-provided instructions;
- Researching incoming mail lacking serial number identification for proper processing through scanning, or for proper routing;
- Resolving customer inquiries about mail received;
- Mailing postcards received with new applications, determining correct postage when postage is inadequate and adding appropriate postage as necessary;
- Inserting outgoing mail into appropriate envelopes, sealing envelopes;
- Affixing proper postage to all outgoing mail;
- Dispatching outgoing mail to the USPS and other commercial carriers;
- Communicating with the USPS to resolve problems;
- Processing outgoing mail requiring special handling, as needed.
- Returning any checks or letters to the applicant that cannot be processed due to a lack of necessary information, including a transmittal letter prepared by the government.
- Accepting all hand-delivered mail from walk-in customers during the hours of 8:30 am and 5 pm at the Customer Service Fee Window.
- Picking up weekly Official Gazette proofs delivering them to the Office of Program Control.
- Printing out designated electronic submissions (generally a 1-page form with a transmittal sheet indicating routing information) and delivering them to various offices as appropriate.

C.3.2.2 FEE PROCESSING

Trademark Fee Processing is responsible for all fee-related transactions. Trademark fees are collected in two categories: (1) fees associated with new Trademark applications; and (2) fees associated with flatwork, i.e., various actions (petitions, extensions, etc.) that take place after a Trademark application has been filed. Fee processing tasks include but are not limited to:

- processing fee payments submitted (on incoming paper documents only) by cash, check, deposit account, credit card and any combination thereof;
- processing fee refunds;
- determining the proper fee code for each transaction;
- responding to telephone and walk-in fee-related inquiries by the public;
- accepting filings from walk-in customers during the hours of 8:30 a.m. and 5 p.m. Monday-Friday;
- handling cash and equivalent monetary instruments;
- reconciling daily window activity including submitting accurate bank deposits.

Data is identified from source documents and accurately entered into automated systems. Daily reconciliation of financial data in preparation of supporting financial

documentation is required. Fee transactions are processed on a first-in first-out (FIFO) basis and must be completed within 5 business days of receipt of the filing. Full-time staffing of a customer service window that supports various financial and related tasks for external customers is also required.

C.3.2.3 DATA CAPTURE

This task provides for the capture of data from new, unprocessed applications and from applications with data missing TICSRS. Data is captured into the various electronic databases by means of optical scanning, indexing, and/or manual data entry of pertinent application data elements. Trademark application files take priority over the scanning of pending or registered files.

C.3.2.3.1 NEW APPLICATION PROCESSING

Paper Applications

Trademark applications received on paper must be prepared (processed) in order to ensure all pertinent information enters appropriate databases. Paper application processing includes (1) pre-processing and optically scanning all documents included with the application; (2) identification and categorization of pertinent application data elements (tagging); and (3) assembly of the application into a file folder. One or more senior members of the scanning and tagging operations must be able to interact with Government and other contractor resources at a level that will facilitate solutions to data flow problems and other software and hardware system interactions, such as troubleshooting problems and delivery of software updates. Paper applications must be available for viewing in TICSRS and searchable via Xsearch within 7 business days of receipt.

Pre-processing and optical scanning includes, but is not limited to:

- assignment of the application serial number;
- file assembly (placement in file jackets, affixing labels);
- removal of any non-scannable objects, such as staples, paperclips, etc.;
- identification of the application components, especially of embedded drawings and specimens that cannot be captured digitally;
- identification and processing of any bulky (non-scannable) specimens submitted with an application, including digitally photographing or photocopying bulky specimens;
- processing Trademark applications through document scanning equipment;
- visual quality inspection of scanned document images.
- identification of Trademark application components (indexing);
- electronic transfer of image and OCR files to Trade-Ups (a Trademark data entry system);
- checking necessary electronic directories through Explorer in order to review drawing pages that were not cropped and resolve by ensuring drawing pages are sent to this directory that are croppable. This is a daily activity.

- Checking necessary electronic directories to ensure files are uploaded and alerting technical experts when problems are encountered.
- screening all files purportedly needing rescanning to ensure rescanning will fix the problem.
- keeping a record of all files rescanned at the request of the government
- troubleshooting all missing images from files provided to the contractor from the government.
- indexing images so that parts of the documents are uploaded to appropriate databases

Identification of application data elements (tagging) includes, but is not limited to:

- utilizing a PC and monitor and a split-screen image, move information from an application's OCR'd image to the appropriate fields on the data entry form (tagging) without specific assistive technology;
- reviewing each application for completeness, conformance with requirements, and the presence of all information required to grant a filing date;
- determining and assigning design search codes, mark drawing codes, and other supplemental information as appropriate and key enter this information into the appropriate location(s);
- uploading tagged and completed files
- providing the Government with a daily report via e-mail of the batches and application serial numbers processed that day (for Government contract management purposes).

Contract personnel are required to perform the initial pre-exam processing on each scanned application, including being able to read text on a computer screen without specific assistive technology. Work must be performed so that 98% or more of the applications are error free. Contractor is required to promptly correct all work returned because of errors such as misspellings, missing data, incorrect data, data entered in the wrong field, and incomplete data. The contractor is responsible for establishing a quality control program to insure work is performed at the required accuracy level.

The contractor will assure that all 76-series new applications will be scanned and assembled according to instructions provided by the government. The contractor will determine if files were mis-scanned, using government-supplied tools such as those available in the TIGRS (the Trademark Image Capture and Retrieval System) online supervisor module, or mis-assembled. These files will be retrieved and corrected by the contractor. The contractor shall report weekly on the volume of recounts.

The contractor will be provided with a report on images missing as a result of scanning problems and will be expected to locate these files, retrieve them, rescan them, and return them to the offices in which they were located.

ELECTRONIC APPLICATIONS

The majority of new Trademark applications are received by means of the internet through the Trademark Electronic Application System (TEAS). TEAS applications processing is all electronic and no paper copies are produced. TEAS applications must be available for searching in Xsearch within 7 business days of application retrieval.

The steps and procedures required of the contractor to process TEAS applications changes as the TEAS system and other data systems are upgraded and modified. The government will keep the contractor apprised of system changes and any impact that those changes may have on staffing requirements.

TEAS application processing includes, but is not limited to:

- Retrieve the application from the TEAS system
- Ensure that the appropriate application fees have been paid electronically
- Identify applications that do not meet the minimum filing requirements
- Identify and categorize the pertinent data elements (tagging) in the same manner as is used in the processing of paper applications.
- Transfer the application to the appropriate databases.

MADRID PROTOCOL

Applications that are received that conform to the Madrid Protocol for international filing are received in an electronic format and are to be processed in a manner consistent with the rules for paper files and TEAS files. Applications filed under the Madrid Protocol are a very small portion of the overall Trademark application volume.

C.3.2.5 SCAN ON DEMAND

The government has an on-going program to electronically capture the images from existing pending and registered Trademark files into TICSRS. The capture of pending files is nearly complete. It is anticipated that the scanning of registered files may take as long as 5 years to complete. For both types of application files, the scanning task is similar to scanning and indexing of incoming paper applications.

Pending files are received from various areas of the Trademark office, scanned electronically, the pertinent documents within each file are identified (indexed), and the file returned to the Central Docket. These files generally must be turned around in two business days.

Registered files are will be cycled to first scanning based on two events: When ordered for viewing by the public and when needed in the Post Registration Unit for processing

there. These files generally must be turned around in two business days. Volume of registered files to be scanned over a five-year period is about 1 million files.

C.3.2.4 PROOFREADING OF FILES APPROVED FOR PUBLICATON

The data contained in Trademark application files that have been approved for publication must be verified against the data in the electronic database prior to submission of electronic records to the Government Printing Office (GPO) for printing. Data quality is critical to the registration process and is a critical customer service issue. The electronic application data, including a review of the file image, is checked against papers contained in the application file to ensure that spelling, spacing, punctuation, and formatting are correct and that data is not missing or entered into incorrect fields or records. Errors are corrected by text editing the appropriate fields, using Trade-Ups, to bring the electronic database data into compliance with the application file. Questions to resolve substantive discrepancies between data in the application file and data shown on the full-file printout and in the TRAM database are entered on a 'Trademark Query Control Form' and directed to a Government monitor for resolution. Proofreading instructions are contained in the Data Entry Manual and the TIPS Official Gazette Review Proofreading Instructions, provided by the Government. An Official Gazette date must be set by computer transaction for each application that is proofread.

Files received for proofreading are processed on a first-in/first-out (FIFO) basis, unless specifically requested by any of the Trademark managers. Turnaround time is 5 business days from receipt of the daily report of files available for proofreading. The contractor must be alert to receiving the automated daily report and notify both the COTR and a designated contact in the Office of Trademark Program Control immediately if the report is not received. Volume should approximate the annual volume of applications received, less the current abandonment rate.

b. Under Section C.6, the first paragraph is hereby deleted and replaced with the following:

"The Contractor shall furnish two reports to the COTR designated in Section G.3. The first report is due every other Tuesday, and the second report is due on a weekly basis."

2. Except as provided herein, all other terms and conditions remain unchanged and in full force and effect.

AMENDMENT OF SOLICITATION/NOTIFICATION OF CONTRACT

1. CONTRACT ID CODE

Page

1

2. AMENDMENT/MODIFICATION NO. 0006	3. EFFECTIVE DATE 07/29/2005	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151		9A. AMENDMENT OF SOLICITATION NO.	
		9B. DATED (SEE ITEM 11)	
		(X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008	
		(X) 10B. DATED (SEE ITEM 13) 08/16/2002	
CODE *		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.243-03

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 4 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SEE ATTACHED SHEET(S).

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) MARIO S. MARTINEZ / President	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Dora Sanders
15B. CONTRACTOR/OFFEROR Mj Martinez (Signature of person authorized to sign)	15C. DATE SIGNED 8/29/05
16B. United States of America BY Dora Sanders (Signature of Contracting Officer)	16C. DATE SIGNED 8/29/05

Line Item Summary		Document Number 50PAPT201008/0006	Title Modifying Section C and J.	Page 2	
Line Item Number	Description	Delivery Date (Start date to End date)	Unit of Issue	Unit Price	Total Cost
No Changed Line Item Fields					
Previous Total: \$0.00 Modification Total: \$0.00 Grand Total: \$0.00					

The purpose of this modification is to modify Section C, Section H and J of the contract. Accordingly, Contract Number 50PAPT201008 is hereby modified as follows:

1. **Section C.4.3 -- Key Personnel** – The Section C.4.3, Key Personnel is revised to read: "The Government requires an onsite Program Manager, System/Technical Administrator and Tagging/Proofing Supervisor for scanning permanently stationed at the Trademark Office during the contract period. Key personnel under this contract are specified in Section H.6."
2. **Section C .6 -- Reporting Requirements** – Delete this section in its entirety and replaced with the following:

"The contractor shall furnish the following recurring reports, with a copy to the COTR:

Incoming ROA Correspondence Counts: Provide a weekly report by email, detailing a count of the paper-submitted 76- and 78-series ROAs, and a count of the TEAS ROAS, for the week-to-date, and summary data after the first week's report. The report will be from FY to FY.

PRU Scanning Report: Provide a COB daily emailed report of

- Count of files received from the Central Docket the previous day
- Count of files returned to PRU thru COB date of report
- Count of PRU files remaining on hand for scanning
- Oldest date of receipt in Scanning of PRU files still awaiting scanning

LOP Report needed until 8/05: Email a report by COB each week listing the serial numbers scanned during the previous week.

Proofing Backlog Report through 9/30/05: Email a weekly report on the status of the proofing situation each Monday by 11 am.

The report should provide the following information:

- Count of files added to the electronic report from the previous week.
- Count of files proofed during the same period.
- Count of files remaining, from the CM154 report.
- Special problems encountered during the reporting week and the status of their resolution (ie, major systems outages affecting production).

Weekly "Daily" Report. Email this weekly report. The report will identify all new application filings by serial number, filing date, and date processed.

Section C.6 (Continued)

Biweekly COTR Report: The biweekly COTR report provides production volumes on all details of the contract, summary volumes for the task and for the project, quality data, and cycle time information.

Weekly Query Report: Email the managing attorney with all proofing files for which the proofers have questions for the previous week, after first ensuring that the query is not a repeat query for the same problem on the same file. Doesn't matter what day of the week the report is sent to the respective manager. The contractor should include a biweekly count of files queried on the COTR report.

Weekly TTAB Mail Report Needed. Starting with the week ending August 2, 2004, email with a report of the count of TTAB mail taken to TTAB for that reporting week. Include this count in the biweekly COTR report.

Quarterly Report Needed, for Robert Allen. Email with the quarterly and FY YTD counts for:

- Total Incoming Mail
- Total Outgoing Mail
- Total Fee Items Processed
- Total Incoming Correspondence Captured
- Total Number of Files Proofed

This quarterly report must be emailed within one week after the quarters ending with December, March, June, and September.

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Other: Special Purpose, one-time or short term recurring reports on detailed tasks performed may be required."

3. Section H.6 (a) -- KEY PERSONNEL

(a) The Contractor shall assign to this contract the following key personnel:

Labor Category

Personnel

DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 USC § 552(b)(4)

4. Section J -- LIST OF ATTACHMENT -- Attachment J -- Cycle Time/Accuracy/Volume Workload Table is hereby revised under the contract and is at Attachment 1 hereto.

Except as provided herein all other contract terms and conditions remains unchanged and in full force and effect.

ATTACHMENT 1

SECTION J -- LIST OF ATTACHMENTS

Comparison of 2003 Versus 2005 Performance Standards for Trademark Services Support Contractor

	Task	Minimum Standards		2003 Annual Workload	2005 Annual Workload	2006 Annual Workload	Frequency	Criticality
		Cycle Time	Accuracy					
Mailroom & Mail Processing	Delivery & Pickup of Interoffice Mail to Trademark Offices (Scheduled)	Within 1 Day of Receipt	98%	700,000	750,000	750,000	Twice Daily AM & PM	Top
	Delivery of Routing Sheets (Scheduled)	Within 1 Day of Scanning	98%	NA	275,000	300,000	Twice Daily AM & PM	Top
	Delivery of New Applications to Central Docket (Scheduled)	Within 1 Day of Assembly	98%	125,000	250,000	35,000	Twice Daily AM & PM	Top
	Pickup of OG Proof	Within 2 Hours of Notification	100%	1-2 boxes	1 Case per week	1 case per week	Weekly	Top
	Pickup and Delivery of Madrid Process Unit Mail from Crystal City Plaza	Within 1 Hour of Pickup	100%	NA	1,500	1,500	Daily	Top
	Pickup and Delivery of Trademark Law Library Mail from Crystal City Plaza	Within 1 Day of Receipt	100%	3,000	3,000	3,000	Daily	Top
	Process Incoming Mail (Non-Fee Items)	Within 2 Days of Receipt	98%	**	700,000	675,000	Daily	Top
	Process E-TEAS Documents	Within 1 Day of Receipt	100%	NA	225,000	250,000	Daily	Top
	Process Undeliverable Mail	Within 1 Day of Scanning	100%	NA	4,000	4,000	Daily	Top
	Process Incoming Non-scannable Items	Within 1 Day of Receipt	100%	**	5,000	5,000	Daily	Top
	Process Outgoing Mail	Within 1 Day of Pickup/Receipt	99%	625,000	1,000,000	1,000,000	Daily	Top
New Application (Assembly)	Assembly of New Paper Application Files	Within 1 Week of Tagging	98%	125,000	50,000	35,000	Daily	Top
	Assembly of New TEAS Application Files	Within 1 Week of Tagging	98%	NA	200,000	0	Daily	Top
	Process of Informal Applications	Within 1 Week of Scanning	99%	5,000	3,000	3,000	Daily	Top
	Process of FAST Informal Applications	Within 1 Day of Notification	99%	NA	1,000	1,000	Daily	Top
Scanning & Data Capture	Scan New "Paper" Applications	Within 7 Days of Receipt	99%	132,000	75,000	40,000	Daily	Top
	Process Inbound Rightfaxes	Within 1 Day of Receipt	99%	NA	25,000	25,000	Daily	Top
	Scan Incoming Correspondence (**included 2003 tasks from Mailroom Processing)	Within 2 Days of Receipt	98%	1,000,000	200,000	25,000	Daily	Top
	Scan and Upload MPU Documents	Within 1 Day of Receipt	98%	NA	2,000	2,000	Daily	Top
	Scan Voluminous Evidence	Within 1 Day of Request	98%	NA	6,000	6,000	Upon Request	Top
	Scan and Upload 89(s) Documents	Within 1 Day of Receipt	98%	NA	1,000	1,000	Upon Request	Top
	Scan Pending Files	Within 1 Day of Receipt	98%	NA	150,000	5,000	Daily	Top
	Scan Registered Files	Within 1 Day of Receipt	98%	NA	5,000	5,000	Daily	Top
	Reclassification of Unclassified Images	Within 1 Day of Request	98%	NA	1,200	1,000	Upon Request	Top
	Produce Archive (Images for Dewitt (QC Effort)	Within 2 weeks of Request	100%	NA	25 CDs	0	Upon Request	Top
	Scanning Child Apps	Within 2 days of Request	100%	5,000	NA	0	Eliminated	Top
	Scanning Backlog of Child Apps	Within 3 mos of contract	100%	3,000	NA	0	Eliminated	Top
	Process TDR Request	Within 7 Days of Receipt	100%	NA	600	600	Daily	Top
Fee Processing	Process New Paper Applications	Within 5 Days of Receipt	99%	365,000	50,000	35,000	Daily	Top
	Process Flatwork (Incoming Correspondence)	Within 5 Days of Receipt	99%	included in 365K	80,000	80,000	Daily	Top
	Process Refunds	Within 1 Day of Receipt	100%	NA	2,000	2,500	Daily	Top
	Fee Process at the Customer Service Window	COB each day	99%	25,000	6,000	6,000	Daily	Top
Tagging	Tag & Upload New Paper Application Files	Within 10 Days of Receipt	98%	125,000	50,000	35,000	Daily	Top
	Tag & Upload New TEAS Application Files	Within 2 Days of Firewall Receipt	98%	NA	200,000	250,000	Daily	Top
	Tag & Upload New IB Application Files	Within 8 hours of Receipt	100%	NA	5,000	5,000	Daily	Top
	Correction of Filing Receipts	Within 2 Days of Scanning	100%	NA	3,500	3,500	Daily	Top

SECTION J -- LIST OF ATTACHMENTS (Continued)

Comparison of 2003 Versus 2005 Performance Standards for Trademark Services Support Contractor

	Task	Minimum Standards		2003 Annual Workload	2005 Annual Workload	2006 Annual Workload	Frequency	Availability
		Cycle Time	Accuracy					
Proofreading	Process Files On Electronic Proofing Report	Within 5 Days of Notification	98%	225000	250,000	275,000	Daily	
	OG Bounced file Pickup	Each Day	100%	5200	NA	0	Daily	
	Delivery of Queries to Monitor	Each Day	100%	10000	NA	0	Daily	
	Delivery of OOPs to LOs and OTPC	Each Day	100%	7000	NA	0	Daily	
	Misc File Pick-ups and Delivery	As requested	100%	5000	NA	0	As Needed	
	Proofing Pick-ups	Each Day	99%	250000	NA	0	Daily	
Reporting		Every Other						
	Biweekly COTR Report	Tues		26	26	26	Biweekly	
	Weekly Proofing Query Report	Mondays		NA	52	52	Weekly	
	Weekly Report to TTAB	Fridays		NA	52	52	Weekly	
	Monthly Incoming Correspondence Report to Sharon Marsh	Mondays		NA	12	52	Weekly	
	Weekly Proofing Backlog Report	Mondays		NA	13	0	NA	
	Weekly Production Report ("Daily")	Mondays		52	52	52	Weekly	
		COB each						
	LOP Report	Week		NA	thru 8/-5	0	Weekly	
	PRU Scanning Report	Daily		NA	250	0	NA	

STATEMENT OF SOLICITATION/MODIFICATION OF CONTRACT

CONTRACT ID CODE

Page
1 of 2

1. AMENDMENT/MODIFICATION NO. 7	3. EFFECTIVE DATE 09/27/2005	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than Item 6)	CODE
3. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151		9A. AMENDMENT OF SOLICITATION NO.	
CODE *		FACILITY CODE	
		9B. DATED (SEE ITEM 11)	
		(X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 50PAPT201008	
		(X) 10B. DATED (SEE ITEM 13) 08/16/2002	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
- (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)


13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) The Option to Extend the Term of the Contract Clause (I.5) of the Contract - FAR 52.217.9

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
The purpose of this modification, MO07, to contract 50PAPT201008, is to exercise Option Period III. The period of performance is hereby extended through September 30, 2006.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Joseph Troja
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. United States of America BY  (Signature of Contracting Officer)	16C. DATE SIGNED 9/27/05

Item Summary	Document Number 50PAPT201008/0007	Title Exercise Option Period III	Page 2 of 2
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Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost
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This is Contract No. 50PAPT201008, Modification 7. The period of performance is through September 30, 2006.

No Changed Line Item Fields

Previous Total: \$0.00
 Modification Total: \$0.00
 Grand Total: \$0.00

The Procurement POC is Joe Troia (571)272-8407. The Program Office POC is Marian Bruffy (571)272-9613.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	Page 1 of 16
2. AMENDMENT/MODIFICATION NO. 0008	3. EFFECTIVE DATE 01/23/2006	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)		
6. ISSUED BY OFFICE OF PROCUREMENT Office of Procurement, US Patent and Trademark Office, 2011 Crystal Drive Suite 810 Arlington, VA 22202		7. ADMINISTERED BY (If other than Item 6)	CODE		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip Code) Innovative Technologies, Inc. 4115 Pleasant Valley Drive, Suite 800 Chantilly, VA 20151			9A. AMENDMENT OF SOLICITATION NO.		
			9B. DATED (SEE ITEM 11)		
			(X) 10A. MODIFICATION OF CONTRACT/ORDER NO. 60PAPT201008		
			(X) 10B. DATED (SEE ITEM 13) 08/16/2002		
CODE		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

NONE

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 48.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Mutual agreement of the parties
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See following pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Mario J. Martinez, President	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Eileen McGinn
15B. CONTRACT ORDER NO. <i>60PAPT201008</i>	15C. DATE SIGNED 2-1-06
15D. UNITED STATES OF AMERICA BY <i>Eileen McGinn</i> (Signature of Contracting Officer)	16C. DATE SIGNED 2/1/06

NSN 7540-01-152-0070
PREVIOUS EDITION
UNUSABLE

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA FAR (48 CFR)
53.243

Line Item Summary		Document Number 50PAPT201008/0008	Title add CLINs		Page 2 of 2																												
<table border="1"> <thead> <tr> <th>Line Item Number</th> <th>Description</th> <th>Delivery Date (Start date to End date)</th> <th>Quantity</th> <th>Unit of Issue</th> <th>Unit Price</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td colspan="7">No Changed Line Item Fields</td> </tr> <tr> <td colspan="6"></td> <td> Previous Total: \$0.00 Modification Total: \$0.00 Grand Total: \$0.00 </td> </tr> <tr> <td colspan="7"> The Procurement POC is Eileen McGlinn (571)272-8564. The Program Office POC is Marian Bruffy (571)272-9613. </td> </tr> </tbody> </table>						Line Item Number	Description	Delivery Date (Start date to End date)	Quantity	Unit of Issue	Unit Price	Total Cost	No Changed Line Item Fields													Previous Total: \$0.00 Modification Total: \$0.00 Grand Total: \$0.00	The Procurement POC is Eileen McGlinn (571)272-8564. The Program Office POC is Marian Bruffy (571)272-9613.						
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1. Reference is made to Section B, clause B.3, entitled "Ceiling Price." Clause B.3 is deleted in its entirety and replaced as follows:

Insert:

"B.3 TOTAL ESTIMATED AMOUNT

The total estimated value of this contract, inclusive of all task orders, is \$25,000,000."

2. The following Contract Line Item Numbers (CLINS) are inserted into Section B:

Insert:

<u>Item No.</u>	<u>Supply or Service</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
4050	Reserved				
4051	Reserved				
4052	Reserved				
4053	Reserved				
4054	Reserved				
4055	Reserved				
4056	Reserved				
4057	Reserved				
4058	Reserved				
4059	Reserved				
4060	Proofing Backlog Elimination (1 Lt = 41,025 files). This is a FFP CLIN. SOW in Task Order (TO) DOC56PAPT0505046 applies. Funding to be provided under individual TO.	1	Lt		
4061	Reclassification and Indexing for T/TS. SOW in TO DOC56PAPT0505071 Applies. This is a FFP CLIN. Funding to be provided under individual TO.	1	Lt	To Be Determined (TBD)	TBD

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5 USC § 552(b)(4)

4062 Warehouse Scanning 1 Lt
for T/TS. SOW in TO
DOC56PAPT0505072
applies. (186,540 files = 1 Lt)
This is a FFP CLIN.
Funding to be provided
under individual TO.

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EXEMPTION 4 FOIA
5 USC § 552(b)(4)

3. The Statements of Works (SOWs) contained in DOC56PAPT0505046 (Proofing Backlog), DOC56PAPT0505071 (Reclassification and Indexing), and DOC56PAPT0505072 (Warehouse Scanning) are hereby incorporated, by reference, into Section C of basic Contract DOC50PAPT201008. These SOWs relate to FFP CLINs 4060, 4061, and 4062, respectively. The SOWs for these FFP CLINs are not requirements type SOWs. All other portions of the SOW contained in Contract DOC50PAPT201008 is Labor Hour requirements type.

4. The following clauses, associated with CLINs 4060 through 4062, are added:

In Section F, insert:

REQUIRED DELIVERY DATE FOR CLINs 4060 THROUGH 4062

Required delivery date will be specified on individual Task Orders issued hereunder.

2. In Section I, insert the following:

52,232-01	Payments (1984)
52,242-15	Stop Work Order (Aug 1989)
52,242-17	Government Delay of Work (Apr 1984)
52,243-01	Changes Fixed Price Alternate I (Aug 1987)
52,245-02	Government Property (Fixed Price Contracts) (May 2004)
52,246-04	Inspection of Services - Fixed Price (Aug 1996)
52,249-08	Default (Fixed Price Supply and Service) (Apr 1984)

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3. Reference is made to Section B – Schedule of Supplies, Services, and Prices, Section B1. This modification corrects an error made upon issuance of Modification 0001, and later compounded in succeeding price adjustments to option years. The revised Base Year and Option I through III rates reflect incorporation of the applicable revision of Wage Determination No. 94-2103 for that time period. The items and prices listed for the Base Year and Options I through IV are hereby deleted and replaced by the corrected rates on the last 10 pages of this modification starting with the title "Section B1 Schedule of Supplies, Services, and Prices."

4. Reference is made to Section J, Attachment J, entitled "Cycle Time, Accuracy, Volume, Workloads Table." Attachment J is deleted and is replaced with the following revised Attachment J (3 pages):

Attachment J (page 1 of 3)

Workload Estimates for FY's 2003, 2005 and 2006; Performance Standards for FY 2006 Trademark Services Support								
Task	Minimum Standards Cycle Time	Accuracy	2003 Annual Workload	2005 Annual Workload	2006 Annual Workload	2006 Revised Oct 2005	Frequency	
Delivery & Pickup of Interoffice Mail to Trademark Offices	Within 1 Day of Receipt	98%	700,000	750,000	750,000	600,000	Twice Daily AM & PM	
Delivery of IPC and TEAS Routing Sheets to Central Docket	Within 1 Day of Scanning	98%	NA	275,000	300,000	425,000	Twice Daily AM & PM	
Delivery of New Applications to Central Docket	Within 1 Day of Assembly	98%	125,000	250,000	35,000	250,000*	Twice Daily AM & PM	
Pickup of OG Proof	Within 1 Day of Notification	100%	1-2 boxes	1 Case per week	1 case per week	1 case per week	Weekly	
Pickup and Delivery of Madrid Process Unit Mail from Crystal City Plaza	Within 1 Hour of Pickup	100%	NA	1,500	1,500	1,500	Daily	
Pickup and Delivery of Trademark Law Library Mail from Crystal City Plaza	Within 1 Day of Receipt	100%	3,000	3,000	3,000	3,000	Daily	
Process Incoming Mail (USPS, Couriers, OPIE, Walk-in)	Within 2 Days of Receipt	98%	**	700,000	675,000	200,000	Daily	
Print E-TEAS Documents	Within 1 Day of Receipt	100%	NA	225,000	250,000	250,000	Daily	
Process Undeliverable Mail	Within 1 Day of Scanning	100%	NA	4,000	4,000	7,000	Daily	
Process Incoming Non-scannable Items	Within 1 Day of Receipt	100%	**	5,000	5,000	0	Daily	
Process Outgoing Mail	Within 1 Day of Pickup/Receipt	98%	625,000	1,000,000	1,000,000	1,000,000	Daily	
Assembly of New Paper Application Files	Within 1 Week of Tagging	98%	125,000	50,000	35,000	25,000*	Daily	
Assembly of New TEAS Application Files	Within 1 Week of Tagging	98%	NA	200,000	0	215,000*	Daily	
Process of Informal Applications	Within 1 Week of Scanning	98%	5,000	3,000	3,000	2,000	Daily	

Scanning & Data Capture	Process of FAST Informal Applications	Within 1 Day of Notification	99%	NA	1,000	1,000	1,000	Daily
	Scan New "Paper" Applications	Within 7 Days of Receipt	99%	132000	75,000	40,000	25,000	Daily
	Process Inbound Rightfaxes	Within 1 Day of Receipt	99%	NA	25,000	25,000	25,000	Daily
	Scan Incoming Correspondence	Within 2 Days of Receipt	98%	1000000	200,000	25,000	200,000	Daily
	Scan and Upload MPU Documents	Within 1 Day of Receipt	98%	NA	2,000	2,000	2,000	Daily
	Scan Voluminous Evidence	Within 1 Day of Request	98%	NA	6,000	6,000	6,000	Upon Request
	Scan and Upload 89(s) Documents	Within 1 Day of Receipt	98%	NA	1,000	1,000	1,000	Upon Request
	Scan Pending Files	Within 1 Day of Receipt	98%	NA	150,000	5,000	300	Daily
	Scan Registered Files	Within 1 Day of Receipt	100%	NA	5,000	6,000	separate task order	Daily
	Reclassification of Unclassified Images	Within 1 Day of Request	100%	NA	1,200	1,000	separate task order	Upon Request
	Produce Archive Images for Dawitt (QC Effort)	Within 2 weeks of Request	100%	NA	25 CDs	0	0	Upon Request
	Scanning Child Apps	Within 2 days of Request	100%	5000	NA	0	0	Eliminated
	Scanning Backlog of Child Apps	Within 3 mos of contract	100%	3000	NA	0	0	Eliminated
	Process TDR Request	Within 7 Days of Receipt	100%	NA	600	600	600	Daily
Fee Processing	Process New Paper Applications	Within 5 Days of Receipt	98%	365000	50,000	35,000	25,000	Daily
	Process Flatwork (Incoming Correspondence)	Within 5 Days of Receipt	99%	Included in 365K	80,000	80,000	80,000	Daily
	Process Gov't Requested Refunds	Within 1 Day of Receipt	100%	NA	2,000	2,500	2,500	Daily
	Fee Process at the Customer Service Window (excludes refunds)	COB each day	99%	25000	6,000	6,000	3,000	Daily
Tagging	Tag & Upload New Paper Application Files	Within 10 Days of Receipt	98%	125,000	50,000	35,000	25,000	Daily
	Tag & Upload New TEAS Application Files	W/in 2 Days of Firewall Receipt	98%	NA	200,000	250,000	250,000	Daily
	Tag & Upload New IB Application Files	Within 8 hours of Receipt	100%	NA	5,000	5,000	5,000	Daily
	Correction of Filing Receipts	Within 2 Days of Scanning	100%	NA	3,500	3,500	rework	Daily

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Proofreading	Process Files On Electronic Proofing Report	Within 5 Days of Notification	98%	225,000	250,000	275,000	275,000	Daily	
	OG Bounced file Pickup	Each Day	100%	5200	NA	0	0	Daily	
	Delivery of Queries to Monitor	Each Day	100%	10000	NA	0	0	Daily	
	Delivery of OOPs to LOs and OTC	Each Day	100%	7000	NA	0	0	Daily	
	Misc File Pick-ups and Delivery	As requested	100%	5000	NA	0	0	As Needed	
	Proofing Pick-ups	Daily	98%	250,000	NA	0	0	Daily	
	Biweekly COTR Report	Every Other Tues		28	28	28	28	Biweekly	
	Weekly Proofing Query Report	Mondays		NA	52	52	52	Weekly	
	Weekly Report to TTAB	Fridays		NA	52	52	52	Weekly	
	Monthly Incoming Correspondence Report to Sharon Marsh	Mondays		NA	12	52	52	Weekly	
Reporting	Weekly Proofing Backlog Report	Mondays		NA	13	0	52	NA	
	Weekly Production Report ("Daily")	Mondays		52	52	52	52	Weekly	
	LOP Report	COB each Week		NA	thru 8/-5	0	0	Weekly	
	PRU Scanning Report	Daily		NA	250	0	0	NA	

Attachment J (page 3 of 3)

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Section B1: SCHEDULE OF SUPPLIES, SERVICES, AND PRICES

Revised Base Period (October 1, 2002- September 30, 2003)
WD 94-2103 Rev 26

Item No.	Category	On-Site Burdened Hourly Rate
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5 USC § 552(b)(4)

* Subcontractor Personnel

Revised Option Period I (October 1, 2003 - September 30, 2004)
WD 94-2103 Rev 30

Item No.	Category	On-Site Burdened Hourly Rate
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5 USC § 552(b)(4)

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5 USC § 552(b)(4)

* Subcontractor Personnel

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Revised Option Period II (October 1, 2004 - September 30, 2005)
WD 94-2103 Rev 32

Item No.	Category	On-Site Burdened Hourly Rate
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5 USC § 552(b)(4)

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5 USC § 552(b)(4)

* Subcontractor Personnel

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Revised Option Period III (October 1, 2005 - September 30, 2006)
WD 94-2103 Rev 34

Item No.	Category	On-Site Burdened Hourly Rate
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5 USC § 552(b)(4)

* Subcontractor Personnel

Revised Option Period IV (October 1, 2006 - September 30, 2007)
WD 94-2103 Rev 34

Item No.	Category	On-Site Burdened Hourly Rate
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5 USC § 552(b)(4)**

* Subcontractor Personnel