

ORDER SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 12/13/2004		2. CONTRACT NO. (If any) 50PAPT001001		6. SHIP TO: No Contacts Identified	
3. ORDER NO. DOC46PAPT0503001		4. REQUISITION/REFERENCE NO. See Funding Detail		a. NAME OF CONSIGNEE	
5. ISSUING OFFICE (Address correspondence to) Office of Procurement US Patent and Trademark Office 2011 Crystal Drive, Suite 810 Arlington VA 22202				b. STREET ADDRESS	
7. TO:		c. CITY		d. STATE	e. ZIP CODE
a. NAME OF CONTRACTOR Ginger Smith		f. SHIP VIA			
b. COMPANY NAME DIVERSIFIED TECHNOLOGY		8. TYPE OF ORDER			
c. STREET ADDRESS SERVICES OF VIRGINIA, INC., 739 Thimble Shoals Blvd., Suite 101		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		<input checked="" type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY NEWPORT NEWS	e. STATE VA	f. ZIP CODE 23606			
9. ACCOUNTING AND APPROPRIATION DATA See Funding Detail			10. REQUISITIONING OFFICE ASST. COMM. FOR PATENTS		

11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input checked="" type="checkbox"/> a. SMALL		<input type="checkbox"/> b. OTHER THAN SMALL		<input type="checkbox"/> c. DISADVANTAGED	
				<input type="checkbox"/> d. WOMEN-OWNED	
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
13. PLACE OF				16. DISCOUNT TERMS	
a. INSPECTION		b. ACCEPTANCE		10 days % 20 days % 30 days % days %	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	SEE LINE ITEM DETAIL					
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.			
	21. MAIL INVOICE TO: (703) 305-8083					17(h) TOT. (Cont. pages)
	a. NAME U.S. Patent and Trademark Office -					
	b. STREET ADDRESS (or P.O. Box) Office of Finance, Mail Stop 17, P. O. Box 1450					\$5,100,000.00
c. CITY Alexandria		d. STATE VA	e. ZIP CODE 22313-1450		17(i) GRAND TOTAL	

22. UNITED STATES OF AMERICA BY (Signature)			23. NAME (Typed) Kate Kudrewicz TITLE: CONTRACTING/ORDERING OFFICER		
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO.
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DATE OF ORDER 12/13/2004	CONTRACT NO. 50PAPT001001	ORDER NO. DOC46PAPT0503001
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ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p><i>Delivery Order DO24. See Attached for specific delivery order quantities. The period of performance of this delivery order is November 21, 2004 through December 31, 2004.</i></p> <p>Reference Requisition: 150P0500038</p> <p><i>Procurement P.O.C. Kate Kudrewicz, (703) 305-8324. Program Office COTR, Sally Middleton, (703) 308-7825. Contractor P.O.C. Cal Wilson, (703) 305-6518.</i></p>					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17) ⇒ \$0.00

**Contract Level
Funding Summary**

Docur Number
DOC46PAPT0503001

Title
DTSV DO24

Page
4 of 4

2005 - - A - 150997 - - 2528 - - T25731 - 150422 - - - - NONCOMP - - - -

\$2,800,000.00

Reference Requisition: 150P0500038

2005 - - A - 150997 - - 2528 - - C25191 - 150422 - - - - NONCOMP - - - -

\$2,000,000.00

Reference Requisition: 150P0500038

2005 - - A - 133100 - - 2528 - - 330140 - 133100 - - - - NONCOMP - - - -

\$300,000.00

Reference Requisition: 133P0400001/0007

Total Funding: \$5,100,000.00

DELIVERY ORDER DO24-DOC46PAPT0503001

This delivery order is for the accomplishment of the following services. Although there are specific quantities stated, it should be noted that these quantities are estimates only based on previous history for similar services. The Contractor understands the possibility that there may be wide fluctuations either above or below the stated quantities and agrees that until Government inspection and acceptance have taken place actual quantities will remain unknown. The unit prices shown below are the unit prices for the period of performance for this delivery order. They were derived and negotiated under each of the corresponding line items of the subject contract and, unless adjusted by modification, will not change based on a fluctuation of quantities. The total price will be calculated at the end of each month with the use of actual figures. The total shown for the purposes of this delivery order is the Government's best estimate of the cost for services rendered for the period of performance and equals the total dollar amount obligated by this delivery order.

CONTRACT LINE ITEM DESCRIPTION AND UNIT PRICES FOR
EXAMINING CORPS SUPPORT-PATENT FILE MAINTENANCE
AND CLASSIFICATION SUPPORT PROCESSING

<u>CONTRACT LINE ITEM</u>	<u>DESCRIPTION</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT TYPE</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
0001E	REF. FILING		DOCS		
0002E	ESR MAINTENANCE		MONTH		
0003E	SCH FILE EXPANSION		STAFF DAY		
0004E	RECLASS PREPROCESS		DOCS		
0005E	RECLASS DATA CAPT		DOCS		
0006E	RECLASS FINAL PROCES		DOCS		
0007E	FILE INVENTORY		DOCS		
0008E	FILE INTEGRITY		DOCS		
0009E	PROVIDE PATENT COPIES		DOCS		
0010E	TECH CENTER COPYING		IMAGE		
0011E	WALKUP COPY CENTER		STAFF DAY		
0012E	TECH CENTER FILE ROOM MAINTENANCE				
0012aE	ON-SITE		STAFF HOUR		
0012bE	OFF-SITE		STAFF DAY		

**DOCUMENT REDACTED
EXEMPTION 4 FOIA
5 U.S.C. § 552(b)(4)**

CONTRACT NO.: 50-PAPT-0-01001
DELIVERY ORDER NO.: DOC46PAPT0503001

ORDER NO.: DO24

CONTRACT LINE ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT TYPE	UNIT PRICE	TOTAL PRICE
0013E	APPLICATION FILE RETRIEVAL		APPS		
0014E	FILE RELOCATION		APPS		
0015E	DOCUMENT RECEIPT AND MAILING		STAFF DAY		
0016E	RECEPTIONIST SUPPORT				
	RECEPTIONIST (Typing)		HOURS		
	TYPIST II		HOURS		
	SECRETARY I		HOURS		
	SECRETARY III		HOURS		
	GENERAL CLERK II		HOURS		
	DOCKETS RECEPTIONIST		HOURS		
0017E	PETITIONS SUPPORT		HOURS		
0018E	PCT MAILING		DOC		
0019E	PCT COPY PRODUCTION		IMAGE		
0020E	PCT COPY ASSEMBLY		DOC		
0021E	PCT FILE ROOM MAINTENANCE-- REGULAR TIME		HOURS		
0022E	PCT MAIL OPEN/SORT		DOC		
0023E	PCT FILE ASSEMBLY		APPS		
0024E	BIB DATA ENTRY		HOURS		

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CONTRACT NO.: 50-PAPT-0-01001
 DELIVERY ORDER NO.: DOC46PAPT0503001

ORDER NO.: DO24

CONTRACT LINE ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT TYPE	UNIT PRICE	TOTAL PRICE
0025E	OIPE FILE ROOM MAINTENANCE REGULAR TIME		HOURS		
0026E	US MAIL OPEN/SORT		DOCS		
0027E	DOCUMENT INDEXING				
0027aE	APPLICATIONS		APPS		
0027bE	FOLLOWON PAPERS		APPS		
0028E	RAM DATA ENTRY		APPS		
0029E	FILE INFORMATION UNIT SUPPORT		STAFF DAY		
0030E	SCANNING		HOURS		
0031E	OVERTIME DTSV Accounting Technician Document Prep. Clerk Reproduction Clerk Repro. Clerk - Lead Repro. Clerk - Night File Clerk I File Clerk I - Night File Clerk II Senior File Clerk Senior File Clerk - Lead Senior File Clerk - Lead Nig Senior Lead QC Inspector Assistant Supervisor Asst. Super. Night Shift Administrative Assistant Reports Clerk Personnel Administrator Processing Clerk I Processing Clerk II Sr. Proc. Clerk - Lead Receptionist Receptionist Typing Secretary I Secretary II Secretary III Typist I		HOUR		

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CONTRACT NO.: 50-PAPT-0-01001
 DELIVERY ORDER NO.: DOC46PAPT0503001

ORDER NO.: DO24

CONTRACT LINE ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT TYPE	UNIT PRICE	TOTAL PRICE
	Typist II				
	Data Entry Clerk				
	General Clerk II				
	General Clerk III				
	Warehouse File Room Supervisor (Sr. Lead)				
	Sr. Warehouse File Dockets Clerk				
	Warehouse File Dockets Clerk				
	Dockets Clerk				
	Sr. Dockets Clerk				
	Dockets Receptionist				
	Team Leader				
	IFW Lead				
	Indexer/QA Indexer/QA Image				
	Sr. Scanning Operator				
	Scanning Operator				
	OVERTIME JCWS		HOUR		
	Inspector				
	Courier				
	Sr. Processing Clerk				
	Processing Clerk II				
	Processing Clerk I				
	Support Clerk I				
	Support Clerk II				
	Sr. Support Clerk				
	Data Entry Clerk				
	Sr. Scanning Operator				
	Scanning Operator				
	Secretary II				
	Secretary I				
	Admin Clerk				
	Documentation Clerk				
	Asst. Supervisor – OIPE				
	Asst. Supervisor – OIPE Night				
	Asst. Supervisor RAM				
	Reproduction Clerk				
	Processing Clerk II Night				
	Scanning Operator Night				
	Secretary III				
	Sr. Processing Clerk Lead				
	Sr. Processing Clerk Night				
	Sr. Scanning Operator Night				
	Support Clerk I Night				
	Sr. Warehouse Specialist				
	Warehouse Specialist				
	Asst. Sup. Formality Review				
	Administrative Assistant				

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 DELIVERY ORDER NO.: DOC46PAPT0503001

ORDER NO.: DO24

CONTRACT LINE ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT TYPE	UNIT PRICE	TOTAL PRICE
	Sr. Processing Clerk Lead Night				
	QA Inspector Night				
	Sr. Support Clerk Lead				
	Sr. Support Clerk Lead Night				
	Team Lead				
	Team Lead (N)				
0032E	PROJECT MANAGEMENT		STAFF MONTH		
0033E	PUBLICATIONS FILE ROOM MAINTENANCE		HOURS		
0034E	EXPANDED PAPER MATCHING		HOURS		
0035E	FORMALITIES REVIEW		HOURS		
0036E	INITIAL EXAMINATION SUPPORT		HOURS		
0037E	COURIER SUPPORT				
0037aE	WAREHOUSE VAN		MONTH		
0037bE	CARLYLE VAN		MONTH		
0038E	US NEW APPLICATION RAM		APP		
0039E	PCT RAM		DOCS		
0040E	TRADEMARKS DOCKET SUPPORT		STAFF DAY		
0041E	TECH CENTER INDEX AND SCANNING		STAFF HOUR		
0042E	BACKFILE CONVERSION		STAFF HOUR		
0043E	IFW CUSTOMER SUPT		STAFF HOUR		

DELIVERY ORDER TOTAL: \$ 5,100,000.00

REMARKS OR SPECIFIC INSTRUCTIONS:

The period of performance for this delivery order is from November 21, 2004, through December 31, 2004, order is entered into under the authority of the Contracting Officer, and the ordering clause (Section B, Clause B.2 - FAR 52.216-18 (OCT 1995)) of the subject contract.

*This CLIN will be used in accordance with Clause B.7 of the subject contract.

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